



**HOUSING AND COMMUNITY IMPROVEMENT
COMMISSION**
HOUSING AND NEIGHBORHOOD SERVICES -210 W. MAIN STREET
MONDAY, JULY 17, 2023, AT 6:00 PM

AGENDA

CALL TO ORDER

AGENDA ITEMS

Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

1. Review of Minutes of April 17, 2023, Meeting
2. Review Program Year 2023 Community Development Block Grant (CDBG) and HOME Budget
3. Required Open Meetings Training Video Certification Status Update

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

The Grand Prairie Housing and Neighborhood Services is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8040 or email (lr Brooks@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Housing and Community Improvement Commission agenda was prepared and posted July 13, 2023.

A handwritten signature in black ink that reads "Lolette Brooks".

Lolette Brooks, Administrative Supervisor



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/17/2023

REQUESTER: Lolette Brooks

PRESENTER: Patrick Cornelius, Neighborhood Services Manager

TITLE: Review of Minutes of April 17, 2023, Meeting

RECOMMENDED ACTION: Approve

Minutes of Meeting
HOUSING AND COMMUNITY IMPROVEMENT COMMISSION
Grand Prairie, Texas 75050
April 17, 2023

The Housing and Community Improvement Commission (HCIC) of the City of Grand Prairie met on Monday, April 17, 2023. The meeting was held at Grand Prairie Housing and Neighborhood Services, 210 W. Main Street, Grand Prairie, Texas. The following persons were in attendance:

BOARD MEMBERS PRESENT:

Kevin Toth, President

Brandie King, Commissioner

Madioloa Harper, Commissioner

Amjad Bhular, Commissioner

Leon Dudley, Commissioner

Chuck Edwards, Commissioner

CITY STAFF PRESENT:

Patrick Cornelius, Housing and
Neighborhood Service Manager

Lolette Brooks, Administrative
Supervisor

OTHERS PRESENT:

Nadia Bhular, wife of Amjad Bhular

BOARD MEMBERS ABSENT:

Susan Au, Commissioner

CALL TO ORDER

President Toth called meeting to order at 6:01 pm

I. Approval of Minutes of January 23, 2023, meeting

President Toth and Commissioners reviewed the previous meeting minutes. Commissioner King move to approve the prior meeting minutes and Commissioner Bhular 2nd the motion to approve the minutes.

II. Selection and Ratings of Applications

President Toth polled all the Commissioners to ask if they could review the Public Service Agent (PSA) applicants and give a thumbs up or down on the approvals or rejections of each application. Mr. Cornelius advised the Commissioners that they must review and grade each application separately and then we can discuss the ratings afterwards. Commissioner Dudley asked if Jewel's PSA had a Houston address? Mr. Cornelius stated yes. Commissioner Dudley asked if all the PSAs applied by the deadline. Mr. Cornelius advised yes, the department sent out a couple of reminder emails to the PSAs and they all applied by the deadline. President Toth didn't think Lo's Jewel Foundation doesn't meet the criteria. Commissioner Harper was concerned about where Lo's Jewel Foundation was

donating their money to. Commissioner Dudley wanted to verify what the agency has done before. Commissioner Harper was concerned about their 10c. Mr. Cornelius advised the Commissioners that the 10c for the PSA was verified but found that the listed base location is a rent by-the-hour space in Grand Prairie but not an actual permanent physical building being occupied by the agency. President Toth asked if the board agreed to dividing \$18,000 evenly between the 3 qualified PSAs and all agreed. Commissioner Toth asked the board if there were any other questions and then moved to adjourn the meeting. President Toth asked if he could come into the office to discuss the CDBG questionnaire on the PSA guidelines. Mr. Cornelius advised to reach out to him to set an appointment as it is very transparent, and they can compare what Federal and local guidelines are for the PSAs.

III. Required Open Meetings Training Video Certification

All Commissioner have confirmed that they have completed the required training certification.

The meeting was adjourned at 7:05 pm.

X

Lolette Brooks
Administrative Supervisor

X

Kevin Toth
H.C.I.C. President



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